

Sandwell Health and Well-Being Board

Monday 23 February
4:30 - 6:30pm
CAP Centre, Smethwick

Minutes

Present:

Darren Cooper (Chair), Cabinet Member - Adults Sandwell MBC
Jacqueline Aldred, Public Information Strategy Manager
Rob Bacon, Chief Executive, Sandwell PCT
Surrinder Bains, Performance Management Lead, Sandwell Partnership
Alison Barrett, Scrutiny Manager, Sandwell MBC
Janine Brown, Director of Partnerships, Children and Young People's Trust
Susan Davis, Chair, Sandwell and West Birmingham Hospitals NHS Trust
Alan Dean, Health of Health and Well-Being Services
John Garrett, Executive Director, Adult and Community Services, Sandwell MBC
Keith Heyes, Head of Cultural Services, Sandwell MBC
Linda Horton, Cabinet Member, Culture and Leisure, Sandwell MBC
Pam Jones, Interim Chair of Sandwell Local Involvement Network
Joy Massey, Head of Partnering and Improvement
John Middleton, Director of Public Health, Sandwell PCT
Richard Nugent, Chair - Sandwell PCT
Andrea Pope-Smith, Director of Adult Services and Health, Sandwell MBC
Paul Stefanoski, Director of Finance, Sandwell Mental Health and Social Care Foundation Trust
Ian Walton, Chair of PCT Professional Executive Committee
Andy Williams, Director of Commissioning, Sandwell PCT
Paul Wright, Head of Community and Regulatory Services, Sandwell MBC (item 3.6)

In attendance:

Glynn Dixon, Head of Inclusion and Improvement, Sandwell MBC (item 3.1)
Lynn Jackson, Policy Manager, Joint Policy Unit
Joanna Luxmore, Tobacco Control Strategy Lead, Sandwell PCT (item 3.2)
Ann-Marie McElhone, Planning and Performance Officer, Joint Policy Unit
Richard Wilson, Head of Information and Intelligence, Sandwell PCT (item 3.2)

1.	Introductions and Apologies Apologies were noted from Mark Davis, Karen Dowman, Tim Gardiner, Ian Jones, Nigel Smith, Colin Tucker, Shane Ward and Tony Zaman
2.	Minutes/Matters Arising a) Previous meeting minutes - 19 January These were agreed as a true record of proceedings. b) Action Log No issues or further comments noted.

3.

Performance Improvement

3.1 Quarter 3 2008/09 Performance Report

Glynn Dixon was in attendance as Chair of LAA Supporting Independence Delivery Group. Lynn Jackson opened this item by describing the report, enclosure 2, for the meeting. This is a slightly more streamlined report which covers LAA indicators that the Board is responsible for, and focuses particularly on red rated areas.

Susan Davis asked as to what were the implications for next year in relation to these red rated areas. Glynn Dixon said he could only comment with regards to indicators associated with Supporting Independence and added there was only one red rated area in this group, namely Older People helped to live at home. It has been accepted not to 'chase' this target as the national agenda has changed.

Alan Dean added that there were two points to consider. Firstly, there are only a few red rated areas overall, one of which relates to a stretched target which may be unsuccessful in receiving the reward money. Government Office is unable to negotiate revisions to the agreed target. Secondly, not reaching a target is different than not doing anything about it. If everything is being done to achieve these targets, it will make a difference whether they get 'red flagged' by the Comprehensive Area Assessment.

Joy Massey spoke of how Gary Stevens from the Audit Commission will be looking at this issue. It has been assured that agencies are working together to address these issues and to move forward on improving performance. Gary will look across the Board and it is possible that they will not be 'red flagged' by the Comprehensive Area Assessment.

John Garrett commented that various reports from the National Support Team (NST) may help with some revisions on actions which are being undertaken. The report was streamlined and additional information is available which provides more detail on the actions being carried out. Alan Dean said it was clear from NST reports where more effort is needed in some areas and suggested that a report comes back to the next meeting with a draft action plan.

Rob Bacon stated that there is a whole host of actions for next year, whether through World Class Commissioning (WCC), information from NST visits and the reviewing of how teams are working. He was confident about the level of PCT resources going in, however there were risks in terms of achieving results in mortality rates and lifestyle changes.

The Board:

Agreed a report back on draft NST Health Inequalities action plan

3.2 Lead Officer Reports

Circulatory Diseases - number of lives being saved

Richard Wilson was in attendance to present this item. A report had been requested at the previous meeting for further analysis on the Circulatory Diseases indicator. John Garrett commented that this report was a good analysis of the challenge but was very short on what we need to do by way of improvement plans.

Alan Dean clarified that this report was requested to assess the number of lives needing to be saved to meet the target. John Middleton said that with regards to Heart Disease the report put a strong focus on what was trying to be done at the moment in calling people with the highest risk of heart attack. This contributes to progress and therefore needs to be reported on. It was noted that whilst the death rate is reduced overall, it is actually increasing within men aged between 45 - 65 years old. This is an area where interventions will be targeted.

The Board:

Agreed that regular reports on this issue should come back to future performance meetings

Smoking Quitters - referrals data

An additional report was circulated to the meeting entitled 'Stop Smoking Recovery Plan, Monthly Report - February 2009'.

Joanna Luxmore referred to the letter which has been compiled regarding the 'Three for One Campaign'. This letter was sent to partners to help generate referrals.

Joanna informed the meeting that further clinics are running within the acute setting through the 'stop before the op' programme. She was aware of requests for clinics for members of staff but currently there is no capacity to provide this, however it has been discussed for the future.

It was noted that there was an increase in January in access to the service and a lot of resources have been allocated to the No Smoking Day in March. It is hoped that this will contribute to more quitters. A final report on the recovery plan will be available next month and this can come to the Board. Additional funding to the recovery plan has enable staff to be recruited to address these issues. As an organisation they have signed up to smoking tariffs. This is likely to cause a lag on meeting the smoking target during the implementation phase next year.

John Middleton queried if referrals from the West Midlands Fire Service are recorded. Joanna responded that in some cases, those referred record that this was through family or friends instead of the Fire Services.

To address this issue, specific cards have been sent to the Fire Service which each have a unique number. This number will help to identify where the referrals come from.

John Garrett spoke of the concern that there are a significant number of people who are unable to be contacted after the four weeks. Joanna indicated that there had been a considerable number of people at the beginning of the recovery plan, and staff attempt three times to contact those people who have not come back to the clinic. This issue is being addressed by considering extending the office hours, however there is a current capacity issue to do this.

Linda Horton queried if service users are contacted in any other way other than telephone? Joanna responded that letters are also sent with information packs as well as telephone communication. Unfortunately, how individuals are contacted depends on how much information they provided on initial forms. Darren Cooper described the form as 'quite comprehensive'. Joanna indicated that as providers they need this information in order to prescribe properly.

Richard Nugent commended the work undergoing in this area and the progress that has been made. It is hoped that by next year the results will be seen from this current push on increasing referrals.

Paul Stefanoski queried referrals from the Mental Health service. Joanna admitted that unfortunately the 'Three for One campaign' letter has not had the desired effect, though with these unique numbers on referrals it will help to determine where referrals will be coming from.

The Board:

Agreed that a final report on the PCT recovery plan will come to the next performance meeting

3.3 Update on LAA Refresh negotiations with Government Office

Joy Massey gave a verbal update on these negotiations.

- NI 8 adult sport and active recreation remains as it was.
- NI 121 circulatory diseases had involved some discussions. The outcome was that Government Office were unable to negotiate and the target will not change but they agreed to consider further and provide feedback which acknowledged all the work that is being done
- NI 124 long-term conditions has been taken out as there was not enough data.
- NI 130 self-directed support revised target has been agreed.
- NI 112 under 18 conception rate Janine Brown advised that progress on this has moved forward. The Teenage Pregnancy Unit had advised nationally that they were able to negotiate a small reduction on Year 1 and 2 targets. This was subject to them not agreeing anything below the overall target of a 50% reduction in rates by 2010.

Sandwell had set more challenging targets based on a 55% reduction so the position needed to be clarified whether there was scope for them to be revised. John Middleton's view was that we should not revise the targets since it focuses attention on what needs to be done. Authorities were also given a choice about the timing of setting Year 3 targets since data was not available. Sandwell is proposing to defer setting the target until next year.

Alan Dean referred to the long term conditions indicator NI 124 which was removed because the baseline could not be provided. This indicator will now not appear in the Local Area Agreement (LAA) and it will not be replaced with another one. As this indicator remains an important target there is need to continue with the workplan in place as it is helpful monitor this. Alan suggested that this continues to be done as it remains a high priority for improvement.

Andrea Pope-Smith spoke of the local LAA reward indicator on Supporting Older People at Home. A detailed action plan and modelling is currently going into place, but we are unlikely to meet the target since it excludes those who are receiving services direct from organisations funded through social care.

The Board:

Agreed that NI 124 long-term conditions continues to be monitored

3.4 Preparation for Peer Review - 23 March

Joy Massey indicated that a self assessment had been put together and circulated. This will be submitted tomorrow (24 February) as it was required one month before the visit.

John Garrett said there was a need to remember that there are other indicators relating to Health and Well-Being in other areas.

3.5 Report back on Service Modernisation/Joint Commissioning Workstream

Andy Williams informed the meeting that he and Tony Zaman reconvened a meeting to agree how to re-launch this Workstream. It had taken some time to set this meeting up. Members in attendance were consulted with regards to the relevance of the terms of reference. Following these discussions Andy recommended to the Board;

1. The standing down of the Service Modernisation and Joint Commissioning Workstream
2. To carry forward some elements of the terms of reference into further discussions on joint working.

The Board :

Agreed to the standing down of the Service Modernisation and Joint Commissioning Workstream, to be replaced by revised arrangements

	<p>Alan Dean spoke of a report which is currently being compiled with regards to taking forward Workstream arrangements. This report may provide some clarity on the current situation.</p> <p>The Board: Agreed that a report comes to the next meeting on taking workstream arrangements forward</p> <p>3.6 Place Survey - Initial Results Paul Wright described how this was a postal survey on a national level and the first of its kind. The survey was sent to 5,000 homes in Sandwell with 1,100 responses expected, however 1,500 were actually received. Questions were asked in relation to 18 National Indicator sets, two of which are in the Health and Well-Being arena.</p> <p>Paul went on to discuss the initial results that had been provided which indicated how that Sandwell compared with other Black Country authorities. The two indicators involved were:</p> <ul style="list-style-type: none"> - NI 119 self reported measure of people’s overall Health and Well-Being. - NI 139 older people’s views on receiving information and support to live independently <p>The results will be published on 9 March and some further data and analysis will be available by the end of March. Andrea Pope-Smith raised her concern, particularly regarding the NI 139 indicator results going public, prior to having an opportunity to consider the detailed information.</p> <p>John Garrett agreed and stated that until more information was obtained on the questions asked it was difficult to do anything about this matter. Alan Dean suggested that a press release be prepared on this issue and advised that he would be willing to contribute to this.</p> <p>Paul Wright indicated he was due to attend a meeting to discuss how these results are handled when they are published on 9 March and how Sandwell will respond. Darren Copper said he would feedback the Board’s views to a leaders meeting scheduled for 25 February.</p> <p>The Board: Agreed that the detailed results of the Place Survey will be reported to the Board.</p>
<p>4.</p>	<p>Governance Matters</p> <p>4.1 Update and Issues from Sandwell Local Involvement Network Pam Jones explained that the report provided covers what LINK have been working on for the past six months. She informed the meeting that elections will take place one week tomorrow - 3 March where a new Management Group for 2009 - 2010 will be elected.</p>

	<p>LINK has been building up membership in Sandwell using various events to raise awareness of the network and how people and other organisations can become involved. Contacts with Health and Social Care have been established and it will now be the role of the new management group to develop these.</p> <p>Alan Dean spoke regarding the events which LINK have organised. He suggested that there may be some events that can be done ‘together’ in partnership. Pam agreed with this.</p> <p>Susan Davis indicated that there were common areas of interest between what Sandwell Mental Health and Social Care Foundation Trust are trying to do and have LINK thought about joint working? Pam responded that this is something they have not thought about in too much detail, but is certainly something that can be considered.</p> <p>The Board: Endorsed proposal of working jointly with the LINK on events and information days</p> <p>4.2 LSP Governance Protocols - Safeguarding Andrea Pope-Smith spoke of the changes made under Safeguarding in the LSP Governance Protocols. She added that a series of presentations will take place to help develop awareness around accountability. There is an obvious link between Health and Well-Being Board and the safeguarding agenda. An annual report will be produced over the next few months. Andrea recommended that this is taken to the Board for analysis and comments.</p> <p>The Board: Agreed that the Safeguarding annual report will come to a future meeting for comments</p>
<p>5.</p>	<p>Developmental Issues</p> <p>5.1 Draft Thematic Partnership Plan Lynn Jackson informed members that this plan is due for finalisation on 31 March. The final draft will need to be agreed behind the scenes as the Board are not due to meet again until 6 April.</p> <p>Lynn asked that members advise of any additional comments or information that should go into the report and went on to discuss section 1.3. The two LAA Delivery Groups are meeting in March to carry out an Equalities Impact Assessment (EIA), this information will come under ‘Equality and Diversity’ section of the plan. With regards to sustainability, Lynn had produced a supporting briefing paper for this information. This paper discusses how other authorities are using the Well-Being power. Another area to consider is Resource Allocation in section 5.3, to clarify what information is required.</p>

Andy Williams referred to the structure diagram in appendix A. This should be amended to reflect the decision of standing down the Service Modernisation and Joint Commissioning Workstream.

Lynn Jackson clarified that comments were being sought from a wider group of people and the deadline for feedback will be Wednesday 4 March.

The Board:

Agreed to feedback to Lynn Jackson further comments with regards to the Thematic Partnership Plan before Wednesday 4 March.

Structure diagram to be amended to delete Service Modernisation and Joint Commissioning Workstream.

Alan Dean went on to speak about the Well-Being power. This issue has been raised before and suggested that members consider how the power could be used. Andrea Pope-Smith stated that work going on across the council on the current financial climate may connect to this.

John Middleton spoke of people's fears on community safety and anything that could be done to improve street lighting. He stated he was unsure how to use this power, but possibly joint working with the council on lifestyle services and healthy urban development.

Andrea Pope-Smith reflected that this could be 'doing something that wouldn't normally be done', where there are currently policy limitations. Alan added that some discussions are needed with Democratic and legal services which he will bring back to the Board.

The Board:

Agreed to report back to the Board on proposals for using the Well-Being power, based on discussions with Democratic / legal services

For Information

5.2 Update on Working Neighbourhoods Fund allocation 2009/10 and 2010/11

This report was for information. No issues were raised.

5.3 Lifestyle Teams - single contact number for referrals

This item has been deferred to next meeting.

5.4 Healthy Urban Development Steering Group work plan

This report was for information. Rob Bacon queried a number of staff appointments which have been made under this programme and asked how these were funded. Alan Dean advised that some part-time secondments were made to manage this. Whilst we were unsuccessful in the bid submission, £50,000 was secured from elsewhere. This will allow time to see if more resources can be obtained.

6.	<p>Agenda items for next meeting (Development Focus)</p> <ul style="list-style-type: none"> • Report on Sandwell MBC and PCT Moving Forward in Partnership • Revised proposals for Health & Well-Being Board key workstreams • Health and Well-Being Board Commissioning Strategy • Detailed proposals for ongoing community engagement / media campaign • Progress report on End-of Life-Care centre of excellence • Progress report on Adult Drug Treatment Recovery Plan • Local Area Agreement (LAA) Equality Impact Assessment • Overview on PCT and MBC Investment priorities • Lifestyle Teams - single contact number for referrals
7.	<p>News and Information</p> <ul style="list-style-type: none"> • Items for next Newsletter <p>Alan Dean advised members that the next newsletter will come out following the next Health and Well-Being Board in April. This arrangement was made so that the items below can be covered;</p> <ul style="list-style-type: none"> - Smoking Issue - focus on how this is monitored by the LAA - Place Survey results - Opportunities for Sandwell LINK to raise profile
8.	<p>Any Other Business</p> <p>No issues raised.</p>
9.	<p>Next meeting (Development Focused)</p> <p>Monday 6 April 4:30 - 6:30 Sandwell MBC Training and Development Centre Popes Lane, Oldbury, B69 4PJ</p>