

Environment Partnership Action Log

Actions agreed at EP meeting: 9:30am on 19th May 2009 @ Room 70B, TDC, Oldbury

<i>ref</i>	<i>Agenda item</i>	<i>Meeting date</i>	<i>Commentary</i>	<i>Lead</i>	<i>Indicative Timing</i>	<i>Actions to be taken</i>	<i>Status</i>
1.0	LSP Executive	24/03/09	<i>Place Survey:</i> The results of the recent Place Survey are to be released shortly.	GBw	Imminent	GBw/LY to circulate details [actioned 12 th June 2009]	
2.0	Performance Management	19/05/09	<i>Performance Overview/LAA Refresh:</i> LY confirmed that only slight changes have been made to LAA targets relevant to EP.	LY	Feedback at July meeting	PS to sign off approval to performance reports on behalf of Environment Partnership in future. JH/TJ to timetable relevant NI data for collation to government.	
2.1		19/05/09	<i>Risk Management:</i> TP is meeting with Robin Powell to advance risk management issues relating to the EP thematic activities.	TP/RP	Feedback at July meeting	TP to feedback following discussion with Robin Powell/action planning workshop	
2.2		19/05/09	<i>Equality Impact Assessment:</i> to be undertaken and inform thematic plan. Workshop arranged for 30/03/09 to be facilitated by Richard Tomlins.	TP/ Surrinder Bains	Feedback at July meeting	GBw/TP to feedback outcomes/findings of EIA workshop.	
3.0	Governance	24/03/09	<i>Peer Assessment:</i> Steve Smith reported that SMBC peer assessment with other local authorities via IDeA commenced on 23/03/09 and due to conclude on 27/03/09.	Steve Smith/ Lewis Young	Feedback at July meeting	Awaiting final report, Steve Smith/Lewis Young to circulate.	

4.0	Development	19/05/09	<p><i>The Environment Partnership Thematic Plan 2009/10</i>: TP highlighted the headline issues resulting from the production of the thematic plan, in particular the aim of the partnership, objectives and priorities and the important role of work streams in delivering key activities for the Environment Partnership.</p> <p>Discussion generated the following points for TP to consider at action planning workshop:</p> <ul style="list-style-type: none"> · Exercise caution when looking to evidence activities that could otherwise detract from the need to identify outcomes; · Link into PCT health activities (Pat Saunders/Robert Lloyd); · Identify and strengthen third sector involvement as well as external agencies; · Generally widen stakeholder involvement including local business; · Look to 'mirror' activities of other public bodies/agencies (PCT, Fire Service, Police, etc.) · Look to promote innovation as well as delivery in identifying actions/activities; · Identify areas of influence (i.e. BSF programme, industry, transport, asset management etc.) and specifically opportunities to influence policy framework; · Consider mechanisms for engagement, communication/consultation (links with other Sandwell Partnership forums). 	TP/PS and work stream lead officers	Feedback at July meeting	<p>TP to contact relevant individuals to arrange workshop that:</p> <ul style="list-style-type: none"> · identifies key actions that directly support the aim, objectives and priorities of the EP thematic plan; · considers mechanisms for widening stakeholder engagement; · clarifies what, who and how are we influencing to make a meaningful difference. 	
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4.1		19/05/09	<p><i>Environment Partnership Action Planning:</i> as a result of producing the thematic plan there is a need to develop a robust action (forward) plan that captures key activities that ensures objectives and priorities are delivered.</p>	TP	Feedback at July meeting	Arrange action planning workshop to identify interventions that support the objectives contained in the plan [since arranged for 29 th June 2009]	
4.2		19/05/09	<p><i>Biodiversity and the natural environment:</i> Matt Darby presented an overview of progress with issues been addressed by the emerging local sites partnership.</p> <p>Headlines:</p> <ul style="list-style-type: none"> · Biodiversity essential for many benefits in particular health and well-being; · Evident link to climate change debate; · Schedule of 122 sites now collated of which: <ul style="list-style-type: none"> o 39 privately owned; o 21 mixed/unclear ownership; o 62 Sandwell owned. · Looking to develop management plans for all Sandwell sites in consultation/collaboration with local communities. 	Keith Heyes/ John Satchwell		John Satchwell/Matt Darby to prioritise actions o be taken and any resource issues for consideration by the Environment Partnership.	

5.0	Work-streams	24/3/09	<i>Geodiversity</i> : Alan Cutler confirmed the bid has been submitted with letter of support from the Sandwell Partnership.	AC	Ongoing	AC to keep the Environment Partnership updated on the bid	
5.1		19/05/09	<i>Transformation Programme Carbon Footprint Analysis</i> : Previous discussion raised several related points for consideration and feedback to the group regarding the recycling of IT equipment in particular relating to the Council's PC Refresh programme and the Building Schools for the Future programme. Andrew Rainsford met with BT/Liberata to investigate opportunities for Greets Green Enterprises to provide local support for future recycling of IT equipment. AR confirmed that such opportunities exist for future programmes. AR also confirmed that he will also be meeting with Broadband Sandwell to explore similar issues, a CRT processing unit is arriving shortly (that will allow a 99% recycling rate) and that GGCE are processing IT materials from Tower Hamlets.	AR	Ongoing	AR to update Environment Partnership as appropriate.	



* NI indicators in **bold** indicate core targets for LAA

- Status indicator (at agenda setting):
Awaiting action
Action underway
Action complete

Representatives

Ally	Allerson	Greets Green Partnership
Cllr Bob	Badham	Cllr, Sandwell MBC
Stuart	Bentley	Scrutiny Officer, SMBC
Graham	Bould	Groundwork Black Country
Gary	Bowman	Director, Sandwell Partnership
Jan	Britton	Head of Service, Highways & Environment SMBC
Alan	Cutler	Black Country Geological Society
Kirsten	Casey	Partnership & Housing, Sandwell MBC
Matt	Darby	Sandwell MBC
Paul	DiMambro	Accord Housing
John	Hawkins	Group Leader, Sandwell MBC
Keith	Heyes	Head of Cultural Service, Sandwell SMBC
Terry	Jones	Sustainability Development Manager, Sandwell MBC
Robert	Lloyd	Deputy Environmental Protection Manage, Sandwell MBC
Joy	Massey	Head of Partnering & Performance, SMBC
Vicky	O'Callaghan	Sandwell PCT
Adele	Phillips	Strategy & Partnerships Support Officer
Tim	Pritchard	Principal Landscape Architect, Sandwell MBC
Antony	Ratcliffe	Natural England
Dawn	Reeves	REIP Representative, Inspira Consulting
Alan	Roberts	Highways & Environment, Sandwell MBC
Mark	Rowley	Highways & Environment, Sandwell MBC
John	Satchwell	Sandwell MBC – Parks & Gardens
Dr Patrick	Saunders	Sandwell PCT (Patrick.Saunders@hpa.org.uk)
Keith	Sansom	Highways & Environment, Sandwell MBC
Peter	Shirley	Chair of Environment Partnership
Rob	Silk	Partnership & Improvement, SMBC
Steve	Smith	Partnering & Improvement, SMBC
Philippa	Smith	Principal Planner, Sandwell MBC
Keith	Stanley	Black Country Chamber of Commerce
Simon	West	Forestry Commission
Paul	Wright	Head of Towns, SMBC
Lewis	Young	Thematic Liaison Officer, SMBC