

Partnership Performance Group

7th July 2009

Annex 2, Oldbury Council House.

Chair: Joy Massey

Present: Gary Bowman, Surrinder Bains, Paul Bradley (GOWM), Janine Brown, Ian Cotterill, Paul Haden, Alex Hawley, Lynn Jackson, Nick Hamer, Peter Holtham, Nick Laws, John McPhee, Narinder Phagura, Tim Pritchard, John Sutton, Shân Williams, Amanda Wood, Lewis Young, Val Beards (minute taker).

Minutes/Actions:

1. Apologies:
Kevin Dennis, Glynn Dixon, Keith Heyes, Cllr. P. Hinton, Bob Griffiths, Maryrose Lappin, Louise Barnett, Alan Dean, Phil Coughlan, Praful Patel, Robin Powell.

2. Minutes from the previous meeting (09-06-09):

Joy asked that indicator owners/leads looked at the recommendations (specifically the reds) contained with the Quarter 4 LAA Performance Report that were agreed at the LSP Executive on the 25th June in order to feedback to PPG.

3. Standing item:

- LSP Strategic Risk Register
- Thematic Risk Registers

Narinder Phagura advised that the Quarterly Strategic Risk Management Report went to LSP Executive on the 25th June. The scores were agreed and the Executive requested that for future changes in risk scores, more detailed information be provided on the reasons and actions undertaken that has resulted in the changes to scores. The Executive agreed that as well as 2 risks being reviewed at each PPG, the group should also consider any emerging risks arising. Richard Nugent had suggested that a formal Annual Review of risks should take place and considered by PPG and the LSP Executive to ensure that all risks had been captured.

After some discussion it was agreed that a formal Annual Review be conducted in January prior to the Annual Review with Government Office and then this review be finalised in April once thematic partnership business plans had been completed in order to link the risk management

process with the Business Planning cycle.

The 2 risks that were agreed for review at the last PPG were:

- Risk 4 '*Current Economic Climate*'
- Risk 6 '*Engaging with Communities and Participation in Communities*'.

Narinder advised that John Sutton and Andy Bywater had reviewed Risk number 4 and that Andy had provided an update for the LSP Executive on the 25th June. John Sutton said that all Partners, not just SMBC should address this issue and it was agreed that Andy and Ian Cotterill would co-ordinate feedback relating to activity within each of the Thematic Partnerships.

The following actions and mitigating controls were also agreed:

- provide feedback which is holistic and pro-active in approach
- GO office review feedback
- LSP Executive needs to agree how we respond to include mapping exercise around GO initiatives
- Responsibility for Action should be John Sutton

It was agreed that this risk with the agreed actions above be brought back to the next PPG in September.

Risk number 6 was review by its risk owner John Garrett in conjunction with the Communications Unit at the end of April.

Narinder advised that the risk still exists, however she said that the questionnaire included in the Sandwell Herald in xxx should provide us with some feedback in October.

Narinder pointed out that the RMAP noted there was a lack of consistent approach to community involvement across the Partnership.

Gary Bowman said there are 5 work streams attached to this and should included in the action plan.

Alex Hawley said that he would raise this issue with Louise Barnett in order to populate the action plan.

It was agreed that the scores remain the same 9 (amber) with a target of 6 (green).

It was also agreed that both risks should be bought back to PPG in September.

<u>Action:</u> <ul style="list-style-type: none"> • Andy and Ian to co-ordinate feedback from each of the Thematic Partnerships relating to activity against risk number 4. • Narinder, Andy and Ian to meet in order to capture any further actions. • Alex Hawley to speak to Louise Barnett in order to populate the action plan. • Narinder update risks number 4 and 6 in view of additional actions and controls. • Narinder to present a further report on Risk 4 and 6 at the next PPG meeting (01-09-09). 	AB/IC NP/AB/IC AH NP NP
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4. NEETS Reports:

The NEETS reports were presented by Peter Holtham from Connexions and Joy Massey. A general discussion followed and the following points were highlighted:

- The NEETS report was prepared for the Successful Young People's (SYP) Board which is chaired by Kevin Dennis.
- That NEETS be added to the LSP Risk Register linked to part of the Current Economic Climate risk number 4 as it's a major risk.
- Feedback from the NEETS workshops (next one being held on 10th July) should be fed through to the Children & Young People's (C&YP) Board by Nick Hamer.
- Janine Brown should refer back to Kevin Dennis and the CYP Board on the discussions held and for suggestions to be taken to LSP Executive.

<u>Action:</u> <ul style="list-style-type: none"> • NEETS be added to the LSP Risk Register linked to part of LSP Risk number 4. • Feedback from NEETS workshops to be fed back to the C&YP Board. 	NP NH
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5. Presentation on Price Cooper Waterhouse Benchmarking Club Outturn for 2008-09

Lewis Young presented the Outturn for 2008/09 from Price Waterhouse Cooper (PWC) Benchmarking Club.

He advised that there were now 72 members, made up of Unitary, Mets, London Boroughs and Country Councils.

Lewis presented a sample of results compared against other authorities and advised that targets for 2010 were also available.

Lewis said the purpose of the presentation was to raise awareness of the fact that we are members and that if anyone wanted him to go along to present headline figures to one of their management/partnership board meetings to let him know.

6. Feedback from the Strategic Intelligence Group

John McPhee advised that the SIG was formed as a result of mitigating the risk against LSP Risk 3 'Sharing of Information'.

John said the group had met twice and was currently working on 2 workstreams, Information Sharing and Local Intelligence Systems. The group is also involved in a cross-cutting project on Poverty which is being lead by Rosie Edwards which will include a mapping process resulting in a report being prepared on shortfalls etc.

Joy suggested that the project around Poverty should be brought to the attention of each of the Thematic Partnership Boards.

SIG will be reviewing the Thematic Partnerships in order to compile a Strategic Assessment around the end of December which will be used as a basis for identifying priorities and emerging risks.

Joy said that PPG will commission SIG for specific areas of work. Joy also said that SIG should feedback to PPG before going to any other boards.

It was agreed that feedback from SIG should be a standing item on the agenda's of future meetings.

<u>Action:</u> <ul style="list-style-type: none">• Advise each of the Thematic Partnership Boards of the Poverty project being lead by Rosie Edwards• Feedback from SIG to be a standing item on the agenda of future PPG meetings	McP VB
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7. Update on MAA

John Sutton advised the MAA for Employment and Skills had been submitted to Government Office requesting agreement on a series of points which are outlined in the report circulated to the group.

John said the DWP had confirmed that they would welcome a single City Region bid to the Future Jobs Fund and that they had signed up to a Direction of Travel whereby decisions can be made locally on what's provided nationally on funding.

John advised that the Government Office lead for MAA is Vicky Hone.

Joy asked that Paul Bradley feedback to us on GO expectations on reporting i.e., do we need to do anything else?

<u>Action:</u> <ul style="list-style-type: none">• Paul Bradley to feedback on GO expectations on reporting.	PB
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8. A.O.B.:

It was agreed that the 4th August PPG meeting be cancelled due to the number of officers on annual leave.

Two agenda items earmarked for August are to be deferred until the 1st September meeting, these are as follows:

- Cleansing planned service provision and development (Gary Smith)
- NI 35 Self Assessment (Wenda Leslie)

<u>Action:</u> <ul style="list-style-type: none">• Paul Haden to speak to Phil Coughlan in view of the Cleanliness agenda item being deferred.• Val Beards to speak to Wenda Leslie as above re NI 35.	PH VB
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Joy closed the meeting and thanked everyone for attending.

The next meeting will take place on the 1st September 2009, 2:00 – 4:00pm in Annex 2, Oldbury Council House.

Meeting closed: 4:00pm