

# Partnership Performance Group

7<sup>th</sup> April 2009

Committee Room 1, Oldbury Council House

**Chair:** Gary Bowman

**Present:** Alan Dean, Mary Fairfield, Bob Griffiths, John McPhee, Keith Heyes, John Sutton, Robin Powell, Paul Haden, Nick Laws, Lynn Jackson, Ian Cotterill, Surrinder Bains, Rebecca Fisher, Steve Smith, Louise Barnett, Adele Phillips, Alex Hawley, Paul Bradley (GOWM), Glenda Joseph-James (GOWM), Val Beards (minute taker).

## Minutes/Actions:

### 1. Apologies:

Joy Massey, Glynn Dixon, Lewis Young, Ian Cruise-Taylor, Tim Pritchard, Narinder Phagura, Maryrose Lappin, Mark Davis.

### 2. Minutes from the previous meeting (03-03-09):

The minutes from the previous meeting were accepted as a true record of the meeting.

### Matters Arising:

#### Thematic Partnership Plans:

Gary Bowman asked that Thematic Partnership Board Leads take their plan's back to their respective Boards in order to discuss/agree where they should be published, with the suggestion that the Council and LSP Websites be utilised in the first instance.

Gary said he would draft an email requesting that Thematic Leads let him have a copy of their completed/latest draft plan in order for them to be presented at the next LSP Executive Board on the 30<sup>th</sup> April.

#### NI 35 Building Resilience to Violent Extremism:

Gary asked that the in view of new guidance received from Government that Performance Management of NI 35 be considered at the next PPG meeting being held on the 12<sup>th</sup> May.

<u>Action:</u>	
<ul style="list-style-type: none"><li>Thematic Partnership Leads refer their plans for</li></ul>	Leads

consideration to their respective Boards.	
<ul style="list-style-type: none"> <li>• Gary to send an email to Thematic Partnership Leads requesting the latest version of Thematic plans in order that they can be published on the Council and LSP web sites.</li> </ul>	GB
<ul style="list-style-type: none"> <li>• Gary to present Thematic Partnership plans to LSP Executive Board on the 30<sup>th</sup> April.</li> </ul>	GB
<ul style="list-style-type: none"> <li>• Performance Management of NI 35 is added to the agenda for the next PPG meeting, 12<sup>th</sup> May.</li> </ul>	VB

3. Standing item:

- LSP Strategic Risk Register
- Thematic Risk Registers

Robin Powell presented a report which provided the group with an update on LSP risk management arrangements and Thematic Partnership risk registers. Robin highlighted 2 red risks, 'Sharing of Information' and 'Agreement to refreshed LAA targets'.

Although an update on these risks had been submitted to Robin, it was agreed that the risks be deferred for further discussion as a separate item on the agenda of the 9<sup>th</sup> June PPG meeting.

Robin advised that he would bring the Action Plans back to PPG when complete.

<u>Action:</u>	
<ul style="list-style-type: none"> <li>• Add as an agenda item for the 9<sup>th</sup> June PPG meeting the 2 red risks 'Sharing of Information' and 'Agreement to refreshed LAA targets'.</li> </ul>	VB
<ul style="list-style-type: none"> <li>• Robin Powell to present Action Plans for all eight remaining strategic risks to PPG when complete.</li> </ul>	RP

4. Health & Wellbeing Report:

Alan Dean introduced a report which focused on delivering the LAA Improving Health Priority. He said that the report did not cover Supporting Independence, however if required he would bring a report back to the meeting at a future date.

Attached to the report were 3 supporting papers, Circulatory diseases which were covered in the main by Mary Fairfield, Childhood Obesity, Breastfeeding and Teenage Pregnancy, Janine Brown & Keith Heyes and Fuel Poverty, Nick Laws.

Consideration of the report enabled a comprehensive and detailed

discussion to take place which focussed on key issues within the topic and was able to improve the groups shared understanding of the challenges the Health agenda presents and an appreciation of a range of tangible and practicable actions that are already in place.

From discussions it was clear that partners are working together across themes and that cross-cutting issues were coming through the Thematic Plans.

Gary thanked everyone who had contributed to compiling and presenting the report which had been effective in enabling group members to fully consider the issues.

<p><u>Action:</u></p> <ul style="list-style-type: none"> <li>• Mindful of the progress made to date it was suggested that a further update should be considered by the group in 6 months time unless any specific issues arise which the group will need to consider before then</li> </ul>	<p>AD JB</p>
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5. Confirm Intelligence Group Terms of Reference:

Alex Hawley provided the group with the draft principles and terms of reference for the Sandwell Strategic Intelligence Group. Alex said that he had been as yet unable to confirm representation from all partners, however the group is due to meet in the next few weeks to discuss the terms of reference further. Alex also advised that John McPhee had agreed to be Chair.

The terms of reference were accepted as a basis for the Intelligence group to begin to operate, it was acknowledged that the Terms of Reference may need refining once the group's membership and work programme is established.

Gary asked that John McPhee provide the group with an update in approximately 6 months time on the group's progress.

Gary also said that the group needed to ensure dialogue with Themes through Thematic Partnership Boards and that quarterly feedback to PPG is considered.

<p><u>Action:</u></p> <ul style="list-style-type: none"> <li>• John to provide an update on the Intelligence Group's progress in 6 months time.</li> </ul>	<p>JMcP</p>
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6. LAA Refresh – final approved version and Reward Guidance Briefing

Note:

A copy of the latest LAA Refresh position statement was circulated to the group for information.

Glenda Joseph-James from GOWM advised that Government Office was intending to provide us with a final Approval letter by Easter signed-off by Trudie Elliott from GOWM.

<u>Action:</u> <ul style="list-style-type: none"><li>GOWM to provide us with a Final Approval letter signing off the LAA Refresh by Easter.</li></ul>	GJJ
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7. Area Assessment Draft Report:

Gary advised that the report should be complete by the end of April and that it would be shared with the group.

Louise Barnett said that Allison wanted to see clear outcomes for 2009/10.

John Sutton commented that the Economic agenda needed to be made more of an explicit priority with the Assessment.

Gary confirmed that the economic agenda will feature strongly in the assessment and that the contents list of the report is derived from the Guidance. The assessment will cover what's being done and what's been achieved.

<u>Action:</u> <ul style="list-style-type: none"><li>Gary/Joy to circulate a copy of the final Area Assessment report to the group when complete.</li></ul>	GB/JM
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8. Place Shaping Survey Briefing Note:

A copy of the Place Shaping briefing note was circulated for information awaiting final results. Louise advised these may not be formally released until June.

9. A.O.B.:

Steve Smith advised that comments relating to Gary Stevens Background Notes had been received and a co-ordinated response was currently being compiled for the end April.

Gary closed the meeting and thanked everyone for attending.

The next meeting will take place on the 12<sup>th</sup> May 2009, 2:00 – 4:00pm in Committee Room 2, Oldbury Council House.

Meeting closed: 4:15pm.