

Environment Partnership Action Log

Actions agreed at EP meeting: 2:30am on 8th September 2009 @ Room 72, TDC, Oldbury

| <i>ref</i> | <i>Agenda item</i> | <i>Meeting date</i> | <i>Commentary</i> | <i>Lead</i> | <i>Indicative Timing</i> | <i>Actions to be taken</i> | <i>Status</i> |
|------------|-------------------------------|---------------------|---|---|------------------------------------|---|---------------|
| 1.0 | LSP Executive | | | | | | |
| 2.0 | Performance Management | 08/09/09 | <i>Performance Overview/LAA Refresh:</i> LY's documented report provided an update on progress against the four National Indicators within the LAA as well as the five non-LAA indicators and the three reward measures. Recommendations provide the basis of actions to be taken. | LY Terry Jones Mark Rowley/ Steve Handley John Hawkins/ Keith Sansom Keith Heyes/ John Satchwell | Feedback prior to November meeting | <p>Lewis Young will provide further data/information relating to NI 186. Appropriate lead officers to provide to the board:</p> <ul style="list-style-type: none"> • Timetable outlining when performance data will be received throughout the year; • Actions identified to improve resident satisfaction with regard to keeping parks and open spaces clear of litter and refuse; • Assurance that the all reward measures will be met with regard to Green Flag award. <p>Steve Handley/Mark Rowley to report on</p> <ul style="list-style-type: none"> • comparative spend allocations on waste collection and disposal; • the process adopted in collecting place survey data relating to street cleanliness and waste issues. <p>John Hawkins to provide commentary to Lewis Young relevant to NI's under his responsibility.</p> | |

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| 3.0 | Governance | 08/09/09 | <p><i>Sandwell Partnership Shared Priorities:</i> Following the recent peer review Steve Smith outlined the latest business planning approach focussing around a single set of shared priorities, aligned to the Sandwell Plan, the LAA and the Council Plan. These are:</p> <ul style="list-style-type: none"> • Active and Well People (Great People); • A Safe and Clean Place to Live (Great Place); • Educated and Skilled People in Employment (Great Prospects). <p>To accompany these shared priorities are a series of supporting shared priority actions, against which Partnership Boards have been asked to indicate those which they can support or relate to.</p> <p>Peter Shirley requested that all attendees consider what key actions the EP should be championing and in particular if there are any <i>'Big Ideas'</i> that would raise its profile.</p> <p>Patrick Saunders indicated that he is proposing to undertake a process of tracking environment and health issues and offered this as an area of potential interest and contribution from the EP.</p> | Steve Smith | Complete by 5 th November for consideration at next EP pre-agenda meeting on the 6 th November | <p>Steve Smith to report back to the Executive the request of the EP to amend the Great Place priority to 'A Safe, Clean and Attractive Place to Live'.</p> <p>Tim Pritchard to circulate the latest schedule of Shared Priority Actions for consideration of and contribution by all workstream lead officers.</p> <p>Steve Smith/Tim Pritchard to arrange to meet work stream lead officers to identify supporting action relevant to the shared priorities.</p> <p>All attendees/members of the EP to consider actions and ideas that may form the basis of a <i>'big idea'</i> for the EP.</p> <p>Tim Pritchard to meet with Patrick Saunders to discuss the environmental health tracking proposal.</p> | |

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| 3.1 | | 08/09/09 | <p><i>Thematic Plan:</i> Tim Pritchard tabled an summary and overview of the action planning workshop facilitated by Dawn Reeves. Some key outcomes/considerations:</p> <ul style="list-style-type: none"> • Need to strengthen senior management/support/leadership; • Wider political support/leadership and engagement; • More active representation and accountability from work stream lead officers/representatives; • Review capacity and resources available to the EP to deliver actions to meet LAA targets; • Development of an environment strategy/policy; • Need to develop action plan with supporting risk and equality assessments. | Tim Pritchard | Complete by 5 th November for consideration at next EP pre-agenda meeting on the 6 th November | <p>All work stream lead officers to:</p> <ul style="list-style-type: none"> • Identify key actions and activities that support the objectives of the EP thematic plan and contribute to the Shared Priorities detailed above; <p>[This is an urgent and outstanding issues necessary to complete the EP Action Plan]</p> <ul style="list-style-type: none"> • Consider risk implications, capturing details on risk proforma; • Consider equality implications; • Considers mechanisms for widening stakeholder engagement; • Consider financial resource implications necessary to deliver actions. | |
| 3.2 | | 08/09/09 | <p><i>Schedule of EP meetings:</i> due to a clash of diaries a request was made to revisit the schedule of EP meetings to ensure that all work stream led officers are able to attend in the future.</p> | Steve Smith/ Tim Pritchard | Feedback prior to November meeting | <p>Steve Smith/Tim Pritchard to discuss with Tina Aston and revise dates accordingly, if possible.</p> | |
| 4.0 | Development | 08/09/09 | <p><i>Climate Change Commission (Briar Associates):</i> A paper titled Carbon Management: Partnership Working summarised the findings of a commission undertaken to consider the bringing together of key carbon stakeholders and the opportunity for combined and coordinated working on a Climate Change Action Plan.</p> | Terry Jones | Feedback prior to November meeting | <p>Terry Jones to report back on wider scope and position statement of Briar Associates commissions and in particular the impacts and outcomes resulting from these studies.</p> | |

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| 4.1 | | 08/09/09 | <i>Environment Partnership Value for Money Scorecards:</i> Lewis Young provided an introduction to the development of a 'scorecard' system relating to the outcomes of the Place Survey. | Lewis Young | Feedback prior to November meeting | Lewis Young to request clarification on the interpretation and recommendations for these scorecards and report back at the next meeting. | |
| 4.2 | | 08/09/09 | <i>SMBC Greenspace Strategy:</i> a draft strategy document has been circulated for comment. | Peter Shirley | Feedback at November meeting | Peter Shirley to respond to Green Space Strategy on behalf of Environment Partnership. | |
| 5.0 | Work-streams | 08/09/09 | <i>Transportation & Congestion:</i> no report given. | John Hawkins/ Keith Sansom | Feedback prior to November meeting | John Hawkins/Keith Sanson to provide update report. | |
| 5.1 | | 08/09/09 | <i>Waste Management & Recycling:</i> no report given. | Mark Rowley/ Steve Handley | Feedback prior to November meeting | Mark Rowley/Steve Handley to provide update report. | |
| 5.2 | | 08/09/09 | <i>Street Cleanliness:</i> no report given. | Mark Rowley/ Steve Handley | Feedback prior to November meeting | Mark Rowley/Steve Handley to provide update report. | |
| 5.3 | | 08/09/09 | <i>Land Use:</i> Philippa Smith provided an overview of: <ul style="list-style-type: none"> • Black Country Core Strategy; • Strategic Housing Land Availability Assessment; • Black Country Growth Points (Smethwick and West Bromwich prioritised); • Environmental Infrastructure Guidance (led by the Black Country Consortium); • SMBC Open Space Standards (related to the ANGST standards). | Philippa Smith | Feedback prior to November meeting | No actions identified | |

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| 5.4 | | 19/05/09 | <p><i>Biodiversity and the natural environment:</i> Matt Darby presented an overview of progress with issues been addressed by the emerging local sites partnership.</p> <p>Headlines:</p> <ul style="list-style-type: none"> • Biodiversity essential for many benefits in particular health and well-being; • Evident link to climate change debate; • Schedule of 122 sites now collated of which: <ul style="list-style-type: none"> • 39 privately owned; • 21 mixed/unclear ownership; • 62 Sandwell owned. <p>Looking to develop management plans for all Sandwell sites in consultation/collaboration with local communities.</p> | Keith Heyes/ John Satchwell | Complete by 5 th November for consideration at next EP pre-agenda meeting on the 6 th November | <p>John Satchwell/Matt Darby to prioritise actions to be taken and any resource issues for consideration by the Environment Partnership.</p> <p>[Update outstanding from meeting on 19/05/09].</p> | |

- * NI indicators in **bold** indicate core targets for LAA

- Status indicator (at agenda setting): Awaiting action



Action underway



Action complete



Representatives

| | | | |
|------------|-----------|---|----------------|
| Ally | Allerson | Greets Green Partnership | Present |
| Cllr Bob | Badham | Cllr, Sandwell MBC | Apologies sent |
| Stuart | Bentley | Scrutiny Officer, SMBC | Apologies sent |
| Graham | Bould | Groundwork Black Country | Present |
| Gary | Bowman | Director, Sandwell Partnership | Present |
| Jan | Britton | Head of Service, Highways & Environment SMBC | |
| Alan | Cutler | Black Country Geological Society | Apologies sent |
| Kirsten | Casey | Partnership & Housing, Sandwell MBC | Apologies sent |
| Will | Groves | Environment Agency [william.groves@environment-agency.gov.uk] | Apologies sent |
| Steve | Handley | Interim Head of Highways & Environment, Sandwell MBC | |
| John | Hawkins | Group Leader, Sandwell MBC | Apologies sent |
| Keith | Heyes | Head of Cultural Service, Sandwell SMBC | Apologies sent |
| Terry | Jones | Sustainability Development Manager, Sandwell MBC | Apologies sent |
| Robert | Lloyd | Deputy Environmental Protection Manage, Sandwell MBC | Apologies sent |
| Joy | Massey | Head of Partnering & Performance, SMBC | Apologies sent |
| Adele | Phillips | Strategy & Partnerships Support Officer | Apologies sent |
| Tim | Pritchard | Interim Urban Design Manager, Sandwell MBC | Present |
| Antony | Ratcliffe | Natural England | Apologies sent |
| Dawn | Reeves | REIP Representative, Inspira Consulting | |
| Mark | Rowley | Highways & Environment, Sandwell MBC | |
| Keith | Sansom | Highways & Environment, Sandwell MBC | |
| John | Satchwell | Parks & Green Spaces Manager | |
| Dr Patrick | Saunders | Sandwell PCT | Present |
| Peter | Shirley | Chair of Environment Partnership | Present |
| Steve | Smith | BT | Present |
| Steve | Smith | Partnering & Improvement, SMBC | Present |
| Philippa | Smith | Principal Planner, Sandwell MBC | Present |
| Keith | Stanley | Black Country Chamber of Commerce | |
| Simon | West | Forestry Commission | Apologies sent |
| Lewis | Young | Thematic Liaison Officer, SMBC | Present |