

Sandwell Partnership

Executive Board of the Sandwell Strategic Housing Forum

14th January, 2010

Action Sheet

On 14th January, 2010 the Executive Board (EB) of the Sandwell Strategic Housing Forum (SSHF) considered the items listed in the schedule set out below.

You will note that you have been identified as the appropriate officer to undertake a particular action. If this is not the case could you please inform me immediately.

Richard Ebanks

Democratic Services Officer
Governance Services Division
Tel 0121 569 3190

Date 15th January, 2010

Item and Report Author	Action	Action By
<p>2. Notes of the meeting held on 12th November, 2009.</p>	<p>The notes of the meeting held on 7th May, 2009 were received and approved, subject to the amendment of the last paragraph of Note No. 45/09 to reflect the fact that fuel poverty is dealt with specifically by the Warm Homes Policy which was itself referenced in the Revised Health and Housing Strategy.</p>	<p>R Ebanks To Action</p>
	<p>On questioning, the Director of Partnerships and Housing stated that the Private Sector Housing Strategy would be submitted to the next meeting of the EB to be held on 04/03/2010 or the following meeting thereafter on 13/05/2010.</p> <p>He undertook to ensure that the Sandwell Private Landlord Forum was involved in the consultation process on the Strategy.</p>	<p>P John To Action</p>
<p>3. "The Executive - Working More Effectively"</p> <p>P John</p>	<p>(1) the EB approved in principle the proposal to refocus the purpose, aims and the future make-up of the EB and the EB Thematic Sub-Groups;</p> <p>(2) the EB recommended that in future the role of the EB should concentrate on:-</p> <ul style="list-style-type: none"> * Ownership and accountability to the Partnership; * Empowering the thematic sub-groups to get on with the work; * Ensuring Action; * Policy formulation and development; and * Co-ordinating work with the other LSP Thematic Partnerships; 	<p>P John To Action</p>

Item and Report Author	Action	Action By
<p>3. "The Executive - Working More Effectively"</p> <p>(continued)</p>	<p>(3) that further detailed discussions be held urgently with the Chairs and Vice-Chairs of the Thematic Sub-Groups and representatives of the current Homelessness Forum and the Equality Groups to review their terms of reference, to establish clear roles, remits, responsibilities and lines of accountability in order to deliver the priorities and actions in the EB Business Plan and that those discussions should look at the membership of these groups to ensure that all key agencies, including SCIPS, the PCT, the Police and Sandwell Homes are involved at all appropriate levels;</p> <p>(4) that the outcomes and recommendations from the discussions referred to in (3) above for the future organisation and operation of the SSHF and its constituent bodies be submitted for consideration of the next meeting of the EB to be held on 4th March, 2010;</p> <p>(5) the EB recommended that in future the Chairs of the EB Thematic Sub-Groups should always be representatives of non-council partner organisations.</p>	<p>P John To Action</p>
	<p>The Chair of the EB asked that urgent action be taken to fill any existing vacancy of EB Thematic Sub-Group Chair or Vice-Chair.</p>	<p>M Christian To Action</p>

Item and Report Author	Action	Action By
3. "The Executive - Working More Effectively" (continued)	The Chair asked officers to investigate whether it would be possible for him to be accompanied to LSP meetings by the Director of Partnerships and Housing in future.	A Allerson G Bowman To Action
4. Annual Conference P John		No Action
5. Proposed 2010/11 Programme of Meetings	The following dates were approved meetings to take place between 2.00 p.m. – 4.00 p.m. on Thursdays:- 13th May, 2010; 8th July, 2010; 9th September, 2010; 18th November, 2010; 13th January, 2011; 10th March, 2011. Non Council Venues to be arranged.	M Christian L Coburn R Ebanks To Action ALL TO ENTER THESE DATES IN THEIR DIARY(IES)
6. "Risk Management"	Nothing identified from this meeting.	N Laws
7. "Anything to Shout About from today's meeting?."	Nothing identified from this meeting.	K Walker
8. Next Meeting 9.30 am. on Thursday 4th March, 2010 in the Conference Room 1, Development House, West Bromwich.		ALL TO NOTE