

Partnership Performance Group

3rd November 2009
2.00pm to 4.00pm
CECR, Oldbury Council House

CHAIR Joy Massey

PRESENT:

Ally Allerson	Mary Rose Lappin
Surrinder Bains	Nick Laws
Gary Bowman	John McPhee
Janine Brown	Narinder Phagura
Phil Coughlan	Adele Philips
Alan Dean	Robin Powell
Mary Fairfield	Steve Smith
Paul Haden	John Sutton
Nick Hamer	Judith Wick
Alex Hawley	Shan Williams
Cllr. Mrs. Hinton	Chris Wright
Lynn Jackson	Paul Wright

MINUTES: Val Beards (VB)

APOLOGIES:

Paul Bradley (GOWM)	Rebecca Fisher
Ian Cotterill	Mindy Kullar
Kevin Dennis	Tim Pritchard
Glynn Dixon	Lewis Young

ACTION:

1 MINUTES OF THE PREVIOUS MEETING (06-10-09)

The minutes of the previous meeting were agreed as a true and accurate record.

2 STANDING ITEM: LSP STRATEGIC RISK REGISTER

Narinder Phagura advised that there wouldn't be a review of the risks contained within the report that was circulated. Instead this had been overtaken by the work of the newly formed Risk Management Forum which met for the first time on the 2nd November '09. The Forum is represented by all of the Thematic Partnership leads, Richard Nugent, Gary Bowman, Joy Massey, Robin Powell and Narinder Phagura.

The purpose of the group is to focus on the Strategic Risk Register for the LSP. Narinder advised that the group will continue with the existing reporting arrangements to the LSP Executive Board, and reporting to the Partnership Performance Group will be less frequent.

As a result of the forum an updated Strategic Risk Register was being developed.

STANDING ITEM: STRATEGIC INTELLIGENCE GROUP

John McPhee advised that they had launched a small technical pilot of the Local Intelligent System (LIS) which is being lead by Andrew Turvey and the aim was that a working version would be available by the 10th December.

ACTION:

John also advised that there would be a website set up for specific users, with a link available from the Sandwell.gov.uk website.

Every manager from across the partnership will be able to gain access, albeit with varying levels, to information from across the Partnership.

John said that this work is still being developed but it was agreed that a demo would be presented to PPG in January 2010.

**John McPhee
Andrew Turvey**

4 LSP THEMATIC BUSINESS PLAN ASSESSMENT FINDINGS AND THEMATIC PARTNERSHIP PLANNING GUIDE

Steve Smith advised that the Thematic Liaison Unit had carried out an assessment of each of the Thematic Partnership Business plans. The aim of the assessment was to ensure that the plans were fit for purpose, to identify any aspect that could be further developed. Also to identify any lessons learnt and evidence of good practice from the first year's plan that could be shared across the partnership.

Steve Smith advised that the current guidance had been updated and that Thematic Partnership Business Plans need to have been refreshed by March 2010.

Gary Bowman said that all partners and the council were working to ensure that resources are aligned to Sandwell's 3 priorities.

Chaz Johal advised that more detailed guidance together with support and advice was available if required.

It was agreed that an update on the completion of Thematic Business Plans be brought back to PPG in January 2010.

**Steve Smith
Thematic
Partnership
Leads**

5 PLACE SURVEY DISCUSSION

Paul Wright advised that there had been a series of presentations given at Thematic Partnership Boards which included Safer Sandwell, Health & Wellbeing, Environment and Children & Young People. There was also a workshop held on the 21st October for managers and partners, at which approximately 65 people attended. Feedback from the workshop will be provided to Managers Forum in December.

Paul also advised that proformas were circulated at the workshop to key officers from the council and across the partnership, from which they had an overwhelming response. Analysis of the information is being undertaken by Stephen Bridgwater, Pauline Harris and Steve Handley to identify evidence of good practice, any issues, gaps and recommendations on how to move forward.

Paul said that each of the Partnership Boards are to look at each area, for example – Safer Sandwell will focus on:

- Anti-social behaviour
- Perception
- Target areas for additional interventions
- Identify low satisfaction

ACTION:

Paul also said that there is a Place Survey Portal that links into the Local Intelligence System (LIS) providing information for managers, who can drill down to local level as required.

All indicators are shared across the Thematic Boards, a specific LSP Dash Board is being developed to include cross-cutting issues.

Gary Bowman advised that the Stronger Communities Task Force is now in a position to feedback on measuring satisfaction against indicators to PPG in January after LSP Executive.

Gary Bowman

Joy Massey advised that the newly formed External Communications Task and Finish group based in The Big House will be working on improving the reputation of the council and raising awareness. It was agreed that the group would report back on progress to LSP Executive/Cabinet in December/January and PPG in January.

**Joy Massey
Steve Smith**

6 PROGRESS ON HEALTH & WELLBEING INDICATORS

Mary Fairfield and Janine Brown updated the group on progress against the following Health & Wellbeing indicators:

- Circulatory Diseases & Physical Activity
- Smoking & Alcohol
- Breast Feeding & Childhood Obesity

From the reports circulated the following key points were highlighted:

Circulatory Diseases & Physical Activity:

- CVD Prevent programme is currently operating in all GP practices achieving 100% target in August 2009
- Increase availability of lifestyle programmes e.g. through one telephone number, GP information pack
- Health Trainer Service aligned to the CVD programme targeting those at lower risk is available in 48 GP practices, the aim is 100% by Summer 2009
- MSDi software is being used to audit performance of GP practices against clinical indicators using a 'dashboard'
- Adult Participation in Sport – the final results will be available November/December 2009, which will provide the final data position for '08/09 (Year 1) LAA target (baseline 1000 people)
- Trend data shows a worsening position – still showing as a Red risk
- Delivery Plan actions are being driven through Cultural Services for NI 8
- Sandwell Leisure Trust (SLT) measures their own performance for attendance – which is currently above target

Smoking & Alcohol:

- Tobacco continues to be a challenge – sign-up of partners is going in the right direction
- Alcohol Interventions - Latest Quarter 2 position is 92.9 % of the overall target
- Based on current performance Sandwell would receive £730,433 LAA reward grant
- Work underway to publicise/market all services for alcohol misusers
- Visioning Event held and reported on social marketing findings – 2-3 commissioning ideas to be taken to the H&WB Board in January

ACTION:

Breastfeeding:

- Data relating to Breastfeeding Prevalence 6-8 weeks is recorded in the child's "red book" the during the 6-8 week health check. A slip from the book is sent to Child Health and they collate the data. Performance for return for Quarter 1 was 39% and 60% for Quarter 2.
- Janine said she was confident that this target will continue to improve this year.
- There are various staff training programmes available
- £100k additional funding from the Department of Health to used initiation programme, increase peer support in hospitals etc
- Campaign encouraging breast feeding

The update relating to Self Directed Support was deferred to the 1st December PPG.

Mindy Kullar

7 TS/BT CONSULTANCY DAYS

Lynn Jackson advised that the Health & Wellbeing Unit had concerns about the amount of duplicate requests for information being received relating to the LAA delivery plan, risk and business plan actions.

Lynn said the Unit is looking to put all of the information in one place in order to streamline the process, together with some remote access linked to Performance Plus. As a result the Board want to request some consultancy time.

Joy Massey said she was unsure of how many consultancy days were left. However, she said she would ask Praful Patel to send out a proforma for completion and return.

**Joy Massey
Praful Patel**

Joy also said she would meet with Steve Smith, Louise Barnett, Karen Hindley and Mindy Kullar as a separate piece of work would need to be done to scope what we wanted to achieve.

Joy Massey

It was also agreed that Steve Smith would meet with Lynn Jackson to discuss matters further.

Steve Smith

ANY OTHER BUSINESS

There were no further issues raised.

The meeting closed at 4.10pm.

8 DATE OF NEXT MEETING: 1st December 2009, 2.00pm – 4.00pm in Committee Room 2, Oldbury Council House.