

Item 2

LSP Action Log & Forward Plan

Thursday 18th March 2010

Key:

	Completed
	Not yet due
	Actions outstanding date for report agreed
	Actions outstanding no dates confirmed
	Decisions

Please Note:

To understand the context of the actions agreed and commentary arising it may be necessary to access the agenda and Board papers relating to the item in question. Item Nos. are detailed in the left hand column of the table below. The agenda and Board papers can be found on www.sandwellpartnership.co.uk – Meetings

Ref No and subject	Date of Meeting	Matters Arising/Actions	Responsible Officer	Commentary
25.06.11 <i>Learning and Development – Good Practice</i>	25/06/09	Propose how we can improve in 'Industrialisation' of good practice. Examples include Smethwick Tasking (DC) and Tibbington (IJ)	<i>John Garrett/ Gary Bowman</i>	<i>Proposals to be received at November 5th Executive Board. Now deferred to March 18th 2010</i>

Board and Date	Ref No	Report/Recommendations	Recommended Action by Cabinet	Proposed Lead Partner
06.08.22 Item 5 (b) Partnership Equalities Group	06/08/09	Report on work to date received, including agreed focus on anti poverty as a cross cutting area and Living Library initiative.	G Bowman S Bains K Singh	Report to Exec board in March 2010 regarding efficacy of group in enabling partners to be more efficient and effective in tackling inequality and progress of work. For more detail of this item Item 5(b) see presentation and report included in meetings and minutes section of the Sandwell partnership website www. sandwellpartnership.co.uk Agreed to report to future Executive Board (date to be agreed)
06.08.24 Item 5 (c)	06/08/09	These shared priorities to inform the 2010-2013 thematic partnership business plans and influence the allocation of partner resources to meet shared priorities.	Thematic Partnership Chairs and Leads J Massey G Bowman	Further reports on revision of thematic partnership business plans to be reported March 2010. Agreed to defer to Executive Meeting on 29th April
17.09.03	17.09.09	Collaborative meeting between HWBB and CYPTP on 'Good Start to Life' to take place and report outcomes to HWB, CYPTP and Exec Boards	Gary Bowman Alan Dean/Janine Brown	Meeting still to take place. Ian Cotterill identifying if this meeting is required or if collaboration is done another way Following recent Board changes this meeting will take place later in 2010. Further details to be advised

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17.09.20 Transition arrangements from Learning and Skills Council	17.09.09	<p>Transition arrangements shared in outline. Transition due to complete April 1st 2010. Shadow arrangements being put in place in preparation for transition. Strong support for increasing apprenticeships and access to work and work experience for young people including creation of National Apprenticeship Service(NAS).</p> <p>Note CYPTP will be required to oversee the 'duty to co-operate' placed on Academies that report direct to DCSF. GOWM/LSC to assist with protocols, especially to ensure shared responsibility for success of 'challenging behaviour' students. Protocol should also cover Foundation and Trust Schools.</p>	<p>Henry Seaton NAS meeting with LSP in Oct 2009</p> <p>Janine Brown Brian Aldridge Kevin Griffiths Henry Seaton</p>	<p>Existing LSC Staff will be transferred to SMBC, GOWM, AWM as well as to new agencies including NAS, SFA, YPCA.</p> <p>Recommendations aligned with recommendations of Sub National Review of 2008.</p> <p>Further report to Executive in March 2010</p>

17.09.25 Good communications	17.09.09	2010/2013 Thematic Partnerships revised Business Plans to incorporate actions using the above agreed framework of priorities and key actions and ensure their distribution of LSP business plans once completed is co-ordinated to maximise opportunities to raise partner awareness and to promote good news stories	<p>Joy Massey Gary Bowman</p> <p>TP Leads Steve Smith</p>	<p>Business Plans to be reported once reviewed and challenged to LSP EB in March/April 2010</p> <p>Deferred to 29th April</p>
<p>17.12.02 <i>Item 2b</i> <i>Be Proud Campaign</i></p>	17.12.09	Arrange opportunities for members of Executive Board to visit successful businesses during 2010	<p>Gary Bowman Stewart Towe</p> <p><i>Paul Mountford</i></p>	

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17.12.05 <i>Item 3.2</i> <i>LAA Quarter 2 Performance report</i>	17.12.09	Continue to closely monitor activity to improve performance on indicators identified as red in successive performance reports....Nis 53, 117, 130 Also monitor NI 15 where incidence is increasing despite overall reduction in violent crime	Joy Massey <i>Karen Hindley</i>	Review following each Quarter report
17.12.07 <i>Item 3.2</i> <i>LAA Quarter 2 Performance report</i>	17.12.09	The Executive Board requested a more detailed look at activity and performance in relation to tackling child obesity.	Allison Fraser <i>Janine Brown</i> <i>Ian Cotterill</i>	Agree report from CYPTP at earliest opportunity
17.12.11 <i>AOB</i> <i>Worklessness collaboration with Wolverhampton and DCLG</i>	17.12.09	Members of the LSP Exec Board will be meeting with DCLG and Wolverhampton LSP in February to look at additional work that can be done to tackle worklessness.	Gary Bowman <i>Gary Eggington</i> <i>Stewart Towe</i> <i>Jan Britton</i> <i>John Sutton</i> <i>others</i>	
28.01.02 Item 2 action log Healthy Lifestyle	28.1.10	Request for all partners to encourage staff and families to participate in active lifestyles. Contact to be made with Mary Fairfield regarding recent work on Healthy Lifestyles work done by PCT	Gary Bowman <i>Mary Fairfield</i> <i>Surrinder Bains</i>	
28.01.03 Item 2 action log Place Survey	28.1.10	Feedback from Neighbourhood forums to be incorporated into the Place Survey Action Plan	John Garrett <i>Paul Wright</i>	

Ref. no. and subject	Date of Meeting	Matters Arising/Actions	Responsible Member/Officer	Commentary
28.01.04 Item 3.1 Feedback from stakeholders board	28.1.10	Discuss with new community Representatives of Sandwell Partnership if they wish to join thematic partnership meetings	Gary Bowman Ian Cotterill	This would need to be negotiated and agreed with thematic partnerships Members to be involved in the town conference events planned for June/July. 2010 Meeting arranged with Community Reps in March 2010
28.01.05 Item 3.2 Safeguarding Children	28.1.10	Following the recent report from OFSTED which highlighted safeguarding of children as 'inadequate' processes are now being improved to enable delivery of a robust and quality service. Children's Trust will lead the improvement process. Allison Fraser, to be Chair of CYPTP with immediate effect. Requested the support of all partners including prompt reporting of concerns. Further reports to be made to Executive Board.	Gary Bowman Janine Brown Ian Cotterill to agree a realistic and helpful reporting schedule Janine Brown/ Ian Cotterill to send Invitations to attend Children's Trust extraordinary meeting	Referrals to Children's Services had increased by 48% since 'Baby P' Partners were asked to note that CYP becomes a statutory Board by 1 st April 2010. The chair highlighted that HR issues may need review if we are to successfully tackle some staffing issues highlighted in the report. Partners were informed that additional support had been obtained from HR GOWM and other partners present confirmed their support for the improvement work and Allison encouraged partners to attend an extraordinary meeting of the Children's Trust Partnership.

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28.01.06 Item 3.3 Environment Partnership	28.1.10	<p>Peter Shirley raised concerns about the weak engagement with EO of key lead officers within the partnership but praised the PCT and Cllr. Badham for attending the meetings on a regular basis. Support for the EP is less than 0.5 staff.</p> <p>It was agreed;</p> <ul style="list-style-type: none"> ▪ Council EMT to help secure the necessary people to engage and commit to EP work ▪ To identify additional staff capacity to support EP ▪ To focus the work of EP into driving more specific and tangible outcomes, e.g. green technology, recycling industries 	Gary Bowman Peter Shirley Allison Fraser	<p>PS advised that the Environment Partnership has now reached a critical point and there is a need to determine its purpose</p> <p>It was agreed by all that the EP has a major role within the LAA, not least the opportunity of employment within 'green' areas.</p> <p>Economic prospectus puts forward green technologies as a major economic opportunity</p> <p>Find it in Sandwell are holding an event on green businesses on Thursday March 18th</p>
28.01.07 Item 3.3 Environment Partnership	28.1.10	<p>EP was asked to lead work across partners to drive action to prevent and mitigate climate change.</p> <p>SERP would like to work with EP on maximizing potential for green jobs. An event to connect with partners on potential to develop green jobs was proposed</p>	Gary Bowman Peter Shirley Frank Mills John Sutton	<p>The role of EP in challenge and scrutiny of all partners to take action to improve the environment was recognised and supported by the Executive Board</p>

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28.01.08 Item 4.1 Performance Report	28.1.10	Full report on underperforming areas to be given at next meeting on march 18 th .	Joy Massey	
28.01.09 Item 4.2 Achieving More with Less	28.1.10	Discussions at last meeting had pointed to three broad areas on which we now needed to focus down and assess potential for deeper analysis. Meeting of Council, Police, PCT, WMFS to be called to identify and agree focus for deeper analysis exercises	Joy Massey Gary Bowman to report progress at next meeting following session with partners on 1 st March 2010.	3 broad areas were: lifestyle, clean place, employment. Discussions with finance leads as well as Chief officers now essential as we start work on efficiencies and potential savings.
28.01.10 Item 4.2 Achieving More with Less	28.1.10	Tenders have been received for consultancy work on the 'financial expenditure counting exercise' for Sandwell Partners.	Joy Massey Ian Cotterill	Consultant to be appointed w/c 1 Feb 2010
28.01.11 Item 4.2 Achieving More with Less	28.1.10	Executive Board to receive a report on 'SEE IT, FIX IT at future meeting	Jan Britton	
28.01.12 Item 4.3 LAA refresh 2010/11	28.1.10	Lead Partners for LAA targets have been requested to prepare trajectories of anticipated performance between Jan 2010 and march 2011 to enable review of likely outcome for each target within LAA.	Joy Massey to report on trajectories at March 18 th 2010 meeting	Summary list of targets for which we are on track / off track/ have no data was shared with Executive Board on Jan 28 th 2010.

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28.01.13 Item 4.3 LAA refresh 2010/11	28.1.10	LAA refresh process will be limited to only a small number of indicators/targets. These will be mainly related to the economic downturn, including housing development.	Joy Massey John Sutton Janine Brown	In 2 cases, NI 152 (people receiving out of work benefits and NI 116 (child poverty) , we are working in parallel with the negotiation of MAA targets within the City Region.
28.01.14 Item 4.3 LAA refresh 2010/11	28.1.10	All partners were urged to take action to promote exercise and participation in sport and fitness as our performance against certain key indicators is amongst the worst in the country.	ALL Partners	Sandwell's performance in relation to NI 8 (adult participation in sport is now worst in England and male life expectancy also worst in England.
28.01.15 Item 5.1 Services to Migrants	28.1.10	Update received from Migrant Impact Partnership. Programme has been established.		Year 2 commencing April 2010 will focus on embedding and maintaining work where impact is effective and most needed.
28.01.16 Item 5.2 Anti poverty Strategy	28.1.10	Partners welcomed and encouraged the focus on four specific areas of action; backing young Sandwell, skills sector development, the HUB, personalization agenda, In developing work to support the above priorities, liaise with volunteering action plan (NI6)	Gary Bowman Rosie Edwards Heather Chinner Surrinder Bains	Full report and action plan received.
28.01.17 Item 5.3 The HUB	28.1.10	Council, PCT, Sandwell Homes all agreed to increase financial support for 2010/11 as part of an expansion plan. Funding to enable co-ordinator, admin support and feasibility work to improve the e – referral system.	Chris Martin Gary Bowman John Garrett Jan Britton Brian Oakley Rob Bacon	Business Plan to be developed. Fran Whelan of Hereford and Worcester Fire service to be invited to share HWFS success in realising savings from their version of the HUB.

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28.01.18 Item 5.3 The HUB	28.1.10	BT to be approached to help development as part of their corporate citizenship programme	Joy Massey Gary Bowman	
28.01.19 Item 6 AOB Employment	28.1.10	Jobcentreplus writing to Council; and partnership re; relaunch of Backing Young Britain campaign. All partners urged to look at their services and identify as many vacancies for young people as possible. Vacancies should be 'real useful work' that helps Sandwell improve in some of our major challenge areas. Funding is available to support this from numerous government initiatives	Gary Eggington Allison Fraser Gary Bowman	A great deal of provision is now available to provide work for 18 -24 year olds. Partnership urged to focus efforts on 16-18 year olds into work. Partners were reminded of the need to invest in employing young people and urged to follow the example of Sandwell Homes in investing 3% of budgets in supernumerary employment programmes.
28.01.20 AOB GET FIT event	28.1.10	Partners urged to publicise Get Fit events to be held at the Hadley Stadium and other venues starting February 2010	ALL Brian Mckinstrie	

LSP Forward Plan

Thursday 18th March 2010

Source	Date	Item	Responsible Officer	Completion Date
Executive	Mar 2009	Review of Rewind	Rob Bacon	To be received 6 th August 2009 Agreed to defer to 17th September - further request to delay report until FURTHER NOTICE
Executive	06.08.09	Proposals regarding voluntary sector forum	M Davis	To be received 18th March 2010
Executive	06.08.09	scale of challenge and distance to be travelled in allocation of resources to meet health needs and challenges	J Middleton	To be received 18th March 2010
Executive	17.9.09	Proposed amendments to Governance Protocols	Gary Bowman	To be received 17th June 2010
		To undertake and report on an audit of facilities for breast feeding and baby-changing in Sandwell's public and private buildings including food outlets and supermarkets.	Janine Brown	This will be completed in line with the Governments target of June 2013 . This will be part of a wider baby friendly audit that will require co-operation across the PCT and Local Authority. Some scoping work has been done but it is realistically likely to be completed in line with the Government's deadline.
Executive	28.1.10	Children & Young People Trust response/progress in response to OFSTED	Allison Fraser Janine Brown	Review at Quarterly Intervals until further notice Next review due April 2010
	18.3.10	Local Transport Plan 3 Timetable A timetable has bow been agreed between LTP Project Board and the LTP Stakeholder Group	Jan Britton	Reports to be received in October/November 2010 And January/February 2011